YOUR FIRST SAKAI SESSION

Most computers are well equipped for using Sakai. If you have an internet browser and internet connection (preferably a broadband connection at home such as DSL, or cable), your computer should have no problem connecting to and using Sakai. The officially recommended requirements for Sakai are:

- **A fully updated and compatible browser.** Currently Sakai performs best using the latest version of Firefox, Edge, Safari, or Chrome. Opera and other browsers have not been extensively tested and are not recommended for use with Sakai. iPads, iPhones, Android phones and other mobile devices are good for viewing content, but may be limited when it comes to submitting assignments.
- **A broadband Internet connection is strongly recommended**, both by OHSU in general, and for Sakai specifically. Slower connections should still be able to access Sakai, but will take longer to load resources and will load much more slowly. Some videos and other rich media elements may not be able to play correctly on slower connections.

**SPECIAL NOTE:** Some users with satellite Internet service may find their online courses do not load quickly or consistently due to satellite network design limitations.

THE BASICS

1. First, log into Sakai ([https://sakai.ohsu.edu](https://sakai.ohsu.edu)).
2. After logging in, you will be taken to your "Home" site, where you can access the sites you own and/or the sites you belong to.
3. The “?” icon set to the right side of each title bar will bring up a help file associated with that window.

**Note:** You can also access the Help tool in the left tool bar of each site.

DETAILS

To understand how to use the tools at your disposal in Sakai, you’ll need to become familiar with the Sakai interface. Once you log in, you will see the Home site, as pictured below.
Menu items appear on the left side of the screen. These items allow you to personalize the Sakai environment, your personal profile, and other aspects of the Sakai system.

The navigation bar along the top of the Sakai window shows links to sites you have marked as "favorites" as well as Home and Sites buttons. Any courses that do not appear in the navigation bar will be available by clicking on the Sites button.

Underneath the main navigation bar is the "breadcrumbs" bar. The breadcrumbs bar shows the current site you are in and the current tool you are accessing.

You can click on your name and picture in the upper right corner to access a personalized Profile, Preferences, and Log Out menu. From that menu you can log out of Sakai, update your profile and profile picture, and access your preferences.

In Sakai, there are links throughout the various tool views and pages that you use to navigate your worksites. Here are a few tricks and tips to navigating around Sakai.
"Help" links are present at the right side of each title bar. Clicking on these icons will present you with the help file associated with that tool or window.

The breadcrumbs bar shows you what site you're in and which tool or page you're using. To return to the default view of that tool, click the tool name.